

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

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MINUTES of the Meeting of FRINTON & WALTON TOWN COUNCIL

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea

on Thursday 29th August 2024 at 7.15pm

Present:	Councillors: P Clifton, L Jacobs, A Cossens, M Platt, R Morgan, F Robertson, J Robertson, I Johnson, A Oxley, N Hayes, ET Allen, N Turner and R Everett.
In the Chair:	Mayor - Councillor M Cossens
Clerk:	J Woodland - Town Clerk
Also present:	8 members of the public and no press
Absent:	None

Mayor's Welcome

The Mayor welcomed all attendees and announced the following:

- During public question time, the public may ask a question and speak for no longer than 3 minutes. Questions will be considered for answering however there is no right to reply or to start a debate.
- All members of the Town Council are bound by the Code of Conduct which asks all members to be mindful of their conduct to ensure it is appropriate and in line with the expectations of the Code of Conduct.
- The Mayor pointed out the fire exits and fire safety procedures.
- Council meetings held in public are all audio recorded for the purpose of minute taking, training and the wellbeing of all attendees.

FTC/24/101	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Councillor D Land.
FTC/24/102	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> <ul style="list-style-type: none">• Cllr R Everett declared an interest in relation to his position as a member of the Planning Committee at Tendring District Council, and therefore abstained from voting on all planning matters.• Cllr R Morgan declared an interest on planning application 24/01149/TCA
FTC/24/103	<u>PUBLIC QUESTIONS</u> In response to questions raised by the public: <ul style="list-style-type: none">• The Clerk clarified that the Grant Policy was amended in February 2024 of which one of the amendments gave Members the discretion to award grants more than £2000 in circumstances of which they believed to be exceptional. Cllr ET Allen went on to explain that a recent grant awarded to Frinton in Bloom was considered as exceptional due to its entry into a competition at national level.
FTC/24/104	<u>MAYORS ANNOUNCEMENTS</u> The Mayor and Deputy Mayor recently attended Kirby Fete in the village of Kirby le Soken, and the community 'Save the Naze Party' hosted by the Naze Protection Society.
FTC/24/105	<u>TOWN PLANNING APPLICATIONS AS PER SCHEDULE ISSUED BY TENDRING DISTRICT COUNCIL</u> The Town Council considered plans for development and recommended accordingly as detailed on the schedule.

FTC/24/106	<p><u>OTHER PLANNING MATTERS</u></p> <p>There were no determinations made at variance to the Town Council’s recommendations since the last meeting.</p> <p>Cllr ET Allen commented that the amount of ‘clutter’ on Connaught Avenue from retailers continued to be an issue. Cllr A Cossens confirmed she had reported the issue.</p>
FTC/24/107	<p><u>EMERGENCY EXPENDITURE</u></p> <p>Cllrs J Robertson and F Robertson declared an interest and offered to leave the room. The Mayor and the Clerk confirmed it was acceptable to remain in the room. The Councillors abstained from the vote.</p> <p>RESOLVED to ratify the emergency expenditure authorised by the Clerk to Keston Services Ltd under Financial Regulation 4.5 IRO emergency repairs to a bus shelter in Gt Holland following an RTC which left the bus shelter in a dangerous condition. Furthermore, Members wished to thank the contractor for a swift response to the incident.</p>
FTC/24/108	<p><u>FINANCIAL MATTERS</u></p> <p>RESOLVED: To approve the schedule of accounts No. 7 in the total sum of £10,457.32 net (£11,793.09 gross) and Schedule 7A in the total sum of £25,246.55</p> <p>FURTHER RESOLVED to receive the Income & Expenditure Report with Investment & Bank Reconciliation Report for July 2024.</p>
FTC/24/109	<p><u>FRINTON COMMUNITY ASSOCIATION</u></p> <p>The Clerk advised that due to ongoing liaison with Wellers Hedley Solicitors and the third-party solicitors, that the lease was not yet ready for presenting for signing as a satisfactory legal opinion had yet to be concluded.</p> <p>RESOLVED that upon receiving a satisfactory legal opinion from the Town Council’s solicitors, that the Mayor plus one other Councillor be given the authority to sign the lease on behalf of the Town Council, in the presence of the Clerk.</p>
FTC/24/110	<p><u>INVESTMENT OF FUNDS</u></p> <p>Members considered a written report from the RFO on higher yielding savings accounts suitable for the Council, alongside information received during a Members Briefing relating to the Public Sector Deposit Fund hosted by CCLA earlier that same evening. The Clerk highlighted that there is risk attached to any placement of funds with any institution, including the accounts held currently, because the Council does not meet the criteria to be eligible under the Financial Services Compensation Scheme (FSCS).</p> <p>RESOLVED to place the total value of current EMR’s to the total of £314,861 into the Public Sector Deposit Fund hosted by CCLA immediately, whilst acknowledging that the Clerk would be responsible for drawing down funds as required.</p> <p>FURTHER RESOLVED that a Finance Committee Meeting would be called as soon as possible to discuss further options and the creation of an Investment Strategy Policy.</p> <ul style="list-style-type: none"> • Cllrs ET Allen and J Robertson wished it to be noted that they voted against. • Cllrs F Robertson, I Johnson and N Hayes wished it to be noted that they abstained from voting. <p>Cllr ET Allen went on to call a Motion to reverse the decision of which was declined by the Mayor in accordance with Standing Order 7a and 9b.</p>
FTC/24/111	<p><u>TDC SPORT & ACTIVITY STRATEGY 2024-2028</u></p> <p>No further update at present but the Mayor confirmed it is still ongoing.</p>
FTC/24/112	<p><u>WATER LEAK – OLD WAY PUBLIC CONVENIENCES</u></p> <p>The Clerk advised there was currently no further update on this matter and is still ongoing.</p>

FTC/24/113	<p><u>MINUTES OF THE LAST FULL COUNCIL MEETING</u> RESOLVED: That the minutes of the meeting of Frinton & Walton Town Council held on 8th August 2024 were approved as a correct record and signed by the Mayor.</p>
FTC/24/114	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8th August 2024</u></p> <p>Cllr R Everett requested an update from the Mayor on progress made on item FTC/24/85 IRO speaking with Cllr P Honeywood about the challenges being experienced around unlawful parking during the summer months in Frinton. The Mayor confirmed he would be speaking with Cllr P Honeywood this week.</p> <p>Cllr N Turner referred to the TDC Pavement Policy public consultation to which he had previously been asked by Members to submit a view on behalf of the Town Council. Cllr N Turner advised he felt the policy was a good policy but wished to see the policy extended to cover 'A Boards' and goods for sale on the pavement. Cllr N Turner will submit such comments on behalf of the Town Council before the deadline. The Mayor reminded Members that everyone can also respond individually in their own capacity as a Councillor and should be encouraged to do so.</p> <p>Cllr I Johnson asked whether there had been an update to the excessive illumination to a shop along Connaught Avenue which was felt to be out of keeping to the surrounding area and the Shop Fronts Policy. Cllr N Turner advised it is currently under discussion with Planning Officers at TDC.</p>
FTC/24/115	<p><u>DATE OF NEXT MEETING</u> The next meeting of Frinton & Walton Town Council is scheduled to be held at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU on the 19th of September 2024 at 7.15pm.</p>

The Chair closed the meeting at 8.50pm.

CHAIR

DATE

**SCHEDULE OF PLANS SUBMITTED TO FRINTON & WALTON TOWN COUNCIL
FOR TOWN COUNCIL MEETING 29th August 2024**

APPLICATION NO./ APPLICANT	PROPOSAL	LOCATION
24/01145/DETAIL	Submission of details under outline planning permission (21/00329/OUT) considering access, appearance, landscaping, layout and scale for a three-bedroom detached dwelling	Gladwyn House 180 Thorpe Road Kirby Cross
<p>RECOMMEND REFUSAL on the basis that the scale of development is considered to be too big for the size of the plot leading to overcrowding, furthermore that the plot had already been subdivided several times prior.</p>		

24/01100/FULHH	Householder Planning Application – erection of flat roof single storey extension	19 Hunt Way Kirby Cross
RECOMMEND APPROVAL		
24/01104//LUPROP	Application for lawful development certificate for proposed use or development boundary wall max 1.0m above ground level, insertion of bi-fold doors to the north elevation, flat roof porch extension max internal floor area 3 sqm and maximum height 3.0m, remove chimney stack above roof level, remove bay windows and roof over, insert doors, widen existing drive and finish with permeable surface, and replace existing UPVC windows with new. Notification only – no comments are invited.	36 Second Avenue Frinton-on-Sea
NO COMMENTS		
24/01079/FULHH	Two storey side extension.	24 Village Close Kirby Cross
RECOMMEND APPROVAL		
24/01206/FULHH	Single storey side extension	10 Wellfield Way Kirby Cross
RECOMMEND APPROVAL		
24/01255/TCA	Tree in a conservation area. Eucalyptus tree – re pollard to previous points as part of ongoing management.	Ruster Lodge, First Avenue, Frinton-on-Sea
RECOMMEND APPROVAL		
24/01254/TCA	Eucalyptus tree – remove to ground level Eucalyptus tree (T1)- remove to ground level due to vigorous growth rate, leaf litter and bird mess in the swimming pool area.	Windward House First Avenue Frinton-on-Sea
RECOMMEND APPROVAL		
24/01149/TCA	Tree in a conservation area – Tree will be pollarded.	22 The Crescent Frinton-on-Sea
RECOMMEND APPROVAL		
24/01174/TCA	Trees in a conservation area – willow tree to be pollarded. Eucalyptus tree to be re-pollarded. Lime tree to have 25% crown reduction and height reduction of approximately 6-8ft.	29 Third Avenue Frinton-on-Sea
RECOMMEND APPROVAL		

SCHEDULE 7 - 29.08.2024

No:	Invoice	Purpose	Net (£)	Gross (£)	Office Use Only
1	Apollo Cloud	Telephone Services	121.92	146.30	DDR
2	Barclaycard	Amazon clicker counters £11.39; Amazon (refund for broken kettle) -£24.09; Amazon Book £7.99; Tendring DC (Personal Licence Certificate) £23.00; The Purple Guide (1yr subscription) £30.00; Amazon Notice Board £23.20; Defibstore Ltd (replacement difibrillator pads) £112.80; Adobe Subscription £12.97	169.55	197.26	DDR
3	Grenkeleasing Ltd.	Telecoms' Rental - August	135.60	162.72	DDR
4	BT	Columbine - Alarm Line	69.97	83.96	
5	Corona Energy	Columbine - Gas	223.20	234.36	
6	Castle Water	Toilets - Water	614.08	678.11	
7	Worldpay	Credit Card machine fees - Columbine	47.50	57.00	
8	SEFE	Columbine - Elec.	778.02	933.62	
9	SEFE	Council House - Elec.	142.03	149.13	
10	SEFE	Council House - Elec.	65.84	69.13	
11	EDF	Toilets - Elec. July	84.48	88.70	
12	EDF	Toilets - Elec. August	30.15	31.66	
13	Birchwood Garden Services	Maintenance to Lower Kirby Memorial, Maintenance of the Spinney, Agar Road Gardens, Pork Lane Playing Field & empty bins, WWL & PBL Allotments, Frinton Esplanade Memorial Trees, Cut grass @ Columbine.	1845.00	1845.00	
14	Mr C Nunn - The Hamford handyman	Replacement gas house door - Columbine	350.00	350.00	
15	Mr C Nunn - The Hamford handyman	Maintenance works at Council House	100.00	100.00	
16	Mr Chris Nunn - Nunns Electrical	Replacement floodlight & Sensor - Columbine	150.00	150.00	
17	Henry Martin & Sons Ltd	Repair of tap at Pole Barn Lane Allotment	90.00	108.00	

18	M. Frost & Associates Ltd	Production and Supply of a Display Energy Certificate and Recommendation Report - Columbine Centre	249.00	249.00	
19	Mark Liell & Son	Service Charge 01/04/24 - 30/06/24	770.05	924.06	
20	Mark Liell & Son	Service Charge 01/07/24 - 30/09/24	770.05	924.06	
21	A Joshua - AJ Property Maint.	Plumbing Works at Columbine	90.00	90.00	
22	Swish Hygiene Services	Old Way Toilets - Feminine Hygiene	191.20	229.40	
23	Swish Hygiene Services	Council House - Feminine Hygiene	47.80	57.35	
24	Swish Hygiene Services	Columbine - Feminine Hygiene	287.00	344.40	
25	SLCC Enterprises	Practitioners' Conference Fees - J Woodland	565.00	626.00	
26	Tower Security (Tendring) Ltd.	4 x Security Guards	477.84	573.41	
27	Tower Security (Tendring) Ltd.	Security Patrols	232.19	278.63	
28	Veolia ES (UK) Ltd	Empty of Bins - Columbine	174.28	209.14	
29	Veolia ES (UK) Ltd	Euro 1100 LTR Delivery - Council House	10.00	12.00	
30	Veolia ES (UK) Ltd	Duty of Care - Council House	3.33	4.00	
31	Viking	Stationery	65.48	78.58	
32	Viking	Cleaning Products	59.26	71.11	
33	Vine HR Ltd	HR Consultancy Support	747.50	897.00	
34	Keston Services Ltd	Bus Shelter Removal	700.00	840.00	

Totals **10457.32** **11793.09**

Signed:

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Date:.....

Chair

SCHEDULE OF ACCOUNTS PAYABLE – NO. 7A

29th AUGUST 2024

Salary Month 5 (AUGUST) Payment Made on 23rd August 2024

Superannuation Payment For August, to be Made in the Month of September 2024

HMRC/PAYE Payment For August, to be Made in the Month of September 2024

Total salaries/wages/expenses (August 2024)	£ 20,149.33
Employers N.I. (August 2024)	£ 1,552.33
Superannuation – Employer contribution (August 2024)	£ 3,343.49

	£ 25,045.15
Member's car allowance claim	£ 00.00
Petty cash drawn 30.07.24 – 21.08.24	£ 201.40
Cumulative Total	£25,246.55