

FRINTON & WALTON TOWN COUNCIL

The Council House, Triangle Shopping Centre, Frinton-on-Sea, Essex, CO13 0AU

Tel: 01255 676666

email: clerk@fwtc.co.uk

MINUTES of the Meeting of the Recreation & Amenities Committee

held at

The Council House, Triangle Shopping Centre, Frinton-on-Sea

on 19th June 2025 at 7.15pm

Present:	Councillors R Morgan, A Cossens, ET Allen
In the Chair:	Mayor – Councillor M Cossens
Clerk:	Tanya Smith
Also present:	No members of the public, and no members of the press
Absent:	Cllr D Land, Cllr N Hayes.
RA/25/64	<u>TO ELECT A CHAIR FOR THE ENSUING MUNICIPAL YEAR 2025/26</u> RESOLVED: That Councillor M. Cossens be elected Chair for the ensuing municipal year 2025/26.
RA/25/65	<u>TO ELECT A VICE CHAIR FOR THE ENSUING MUNICIPAL YEAR 2025/26</u> RESOLVED: That Councillor A Cossens be elected Vice Chair for the ensuing municipal year 2025/26.
RA/25/66	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr A Oxley and Cllr J Robertson.
RA/25/67	<u>DECLARATIONS OF MEMBERS' INTERESTS</u> None received.
RA/25/68	<u>MINUTES OF THE PREVIOUS MEETING</u> Cllr ET Allen asked if the broken windows had been removed from the shelters. The Clerk reported that the broken Perspex had been removed from the recent shelter repairs. RESOLVED: That the minutes of the meeting of the Recreation & Amenities Committee meeting held on the 17 th April 2025 be approved as a true record.
RA/25/69	<u>ALLOTMENT TARIFF 2026/27</u> Councillors reviewed the current tariff for allotment pricing and considered whether an increase from 1 st October 2026 was appropriate. RESOLVED: That the allotment tariff be increased by £1.00 per rod with effect from 1st October 2026 to £12.50.
RA/25/70	<u>COLUMBINE COMMUNITY CENTRE DESIGNATED PREMISES SUPERVISOR FOR THE SALE OF ALCOHOL</u> Members noted the change of registered Designated Premises Supervisor for the Columbine Centre following staff resignation, to be the Facilities Manager Kevin Milligan.
RA/25/71	<u>REQUEST FOR APPROVAL TO PURCHASE EVACUATION CHAIR FOR THE CONNAUGHT ROOM AT THE COLUMBINE COMMUNITY CENTRE</u> Members reviewed and considered a request to purchase an evacuation chair, based on three quotes received, to support the safe evacuation of staff and visitors in the event of a fire. The Clerk advised that a recent Fire Risk Assessment recommended the provision of an evacuation chair for this area to assist in the safe evacuation of disabled visitors. RESOLVED: That up to £772.00 be approved for the Clerk to purchase an evacuation chair for the Columbine Community Centre be expended from budget 201/4036 'Building/Equipment Maintenance/Renew'.
RA/25/72	<u>DATE OF NEXT MEETING</u>

	<p>The date of the next meeting of the Recreation & Amenities Committee is 7.15pm on Thursday 31st July 2025 to be held at The Council House, Triangle Shopping Centre, Frinton on Sea CO13 0AU.</p> <p>The public part of the meeting was concluded at 7.55pm.</p>
RA/25/73	<p><u>EXCLUSION OF PRESS AND PUBLIC</u></p> <p>RESOLVED pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 to exclude the press and public from the meeting for the transaction of the under-mentioned business because of its confidential nature.</p> <ul style="list-style-type: none"> • Columbine Community Centre Hire Incident • Columbine Community Centre Staffing
RA/25/74	<p><u>UNDER EXCLUSION: COLUMBINE COMMUNITY CENTRE HIRE INCIDENT</u></p> <p>Members received and discussed a confidential incident report from the Columbine Community Facilities Manager regarding a recent hire event.</p> <p>Concerns were raised about the consumption of alcohol brought in by customers, including excessive and unmanageable quantities that led to significant intoxication among attendees.</p> <p>RESOLVED:</p> <p>That the Clerk write to the Facilities Manager and staff on behalf of members to thank them for their professional handling of the situation.</p> <p>FURTHER RESOLVED:</p> <p>That the Terms and Conditions of hire for the Columbine Community Centre be amended to withdraw the option to pay corkage and no longer permit beverages to be brought in by the customer or their guests. The Clerk may permit corkage at their discretion in limited and appropriate circumstances.</p>
RA/25/75	<p><u>UNDER EXCLUSION: COLUMBINE COMMUNITY CENTRE STAFFING</u></p> <p>Members received and discussed a verbal update from the Clerk regarding the current staffing arrangements at the Columbine Community Centre and agreed on actions to be recommended to the Personnel Committee for approval;</p> <p>RESOLVED: to recommend to Personnel Committee;</p> <ul style="list-style-type: none"> • That the Deputy Facilities Operative post not be re-advertised, and to appoint a Facilities Operative for 15 hours per week. • To extend the Facilities Manager fixed term contract for a further 6 months from the date that the current temporary contract is due to expire.

The Chair closed the meeting at 8.10pm

CHAIR **DATE**.....